



www.bushwillowtentedcamp.co.za | Tel 011 668 1600

BUSH WILLOW TENTED CAMP

Conference Portfolio

1 January – 31 August 2021



WHY NOT BECOME **friends** with benefits with GUVON HOTELS & SPAS { social weapons of mass distraction includes... }



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GETTING IN TOUCH WITH NATURE

Not everyone is cut out for stiff boardroom meetings. If you believe like we do, that being outdoors adds to creativity and clears the mind, then the tented camp is the answer to your conference prayers. We highly recommend that you hire out the entire tented camp for a day or two to secure exclusivity for your group, but if time is of essence we do provide further options.

Our tented camp is ideally situated at the foot of the Zwartkops Mountain in indigenous bush next to the Blaauwbank River. The tented camp at Glenburn Lodge is made up of 10 tents each accommodating between up to six persons and has its own toilets and warm showers, as well as a kitchenette. Electric blankets and a heater are available during winter for your comfort. All tents are strictly non-smoking.

24HR CONFERENCE PACKAGE

1 person per tent	R1 760pp
2 persons per tent	R1 460pp
3 persons per tent	R1 160pp
4-6 persons per tent	R1 060pp

Full day or Half Day package	R355 pp
Minimum number surcharge (min 30 pax)	R180pp

DBB packages available

GLENWILLOW CONFERENCE CENTRE

CONFERENCE PACKAGES	HALF DAY	FULL DAY	24 HR
Welcome refreshments: Early morning tea, coffee and rusks on arrival	yes	yes	yes
Mid-morning refreshment break: Tea and coffee, served with sandwiches & fruit	yes	yes	yes
Buffet Lunch *: 12h30 – 14h00: Selection of starters, main courses and desserts	yes	yes	yes
Mid-afternoon refreshment break: Tea and coffee, served with home-made biscuits		yes	yes
Buffet dinner *: 19h00 – 21h00: Served in appointed dining room. Dinner includes a variety of starters, main courses and desserts as well as tea & coffee			yes

Please request a detailed quotation from our coordinator. Dinner, Bed & Breakfast rates are available. All rates are per person per night and **include 15% VAT**. An additional service fee will apply per person, for anything less than 30 pax. (Special terms and conditions apply for the Tented Camp)

CONTACT:

Lelanie Tester – 011 668 1600/1629 | bushwillow@glenburn.co.za
Alternative: conference@glenburn.co.za



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PACKAGE BREAKDOWN

All conference packages include:

Conference takes place in the Glenwillow Venue (indoors) with the requested set-up. Tea / Coffee interludes are served at the conference venue as well.

Standard equipment: Screen, one flip chart with one ream of paper and two pens, one whiteboard and two pens, note pads and complimentary Glenburn Lodge pen. Mints and mineral water are placed on the tables. All other specialised or additional equipment required, will be charged accordingly.

Wi-Fi is available on request.

Activities: Use of hiking trail, sports field and obstacle course included in package – request a detailed activity list from your coordinator.

Meals: All meals will be served at the Boma, unless another venue was requested or booked. There is a braai and potjie option around the Bon Fire available for dinners. A full bar can be arranged. Waiter service is included. *An additional service fee will apply per person, for anything less than 30 pax.*

Accommodation: All ten tents sleep up to 6 guests. (We recommend max 4 guests for corporate groups, as there is only one shower and toilet en-suite.) Each tent comes with an en-suite shower and toilet, and kitchenette. Bedding, towel, bathroom amenities and a coffee station are included. Electric blankets and a heater are available during winter for you comfort. All tents are strictly non-smoking.

There are two types of tents: 4 x Open plan tents and 6 x two room (Partitioned) tents.
All tents sleep up to 6 Guests.





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General Points for Bush Willow Tented Camp Conferencing

- The above tent stay package to be used in conjunction with the overnight conference package.
- The use of the hiking trail and the use of the Boma for meals are inclusive in the rate.
- DBB rates are available on Request
- An additional service fee will apply per person for anything less than 30 pax.
- *The 24hr rate and the day conference rates are inclusive of commission to certified PCO's and Travel agents.*
- Standard Bedding, Bath Linen and hospitality tray (tea / coffee) will be provided.
- Bed and bath linen are changed every 3rd day / night stayed. Tents will be serviced on departure only.
- Public Toilets are serviced and replenished twice a day.
- Glenburn lodge reserves the right to cater in full on any DBB leisure package and or DBB / Conference packages.
- Menu choices are available for outdoor dinner's and breakfast's in the Boma.
- All meals will be served at the Boma with a standard selection of menus available unless otherwise arranged. Should meals be taken at the Main Hotel a Surcharge of R30 extra will be levied.
- A staff compliment for the service and preparation of meals will also be available and a Manager on Duty will be available for Groups of 30 or more. *Self braai and or DIY Potjie can be arranged.*
- Rules and regulations, Indemnity forms and a handy checklists are provided for all groups in the info packs – submitted a signed off by clients prior to arrival.
- Conference takes place in the Glenwillow Venue (indoors) with the requested set-up. Tea / Coffee interludes are served at the conference venue as well.
- Departure day: we may move your half day or full day conference to Glenburn on your departure day due to arrivals at the camp. This will be communicated prior to your arrival.

